



Criteria for Application

The Holland Junior Welfare League is pleased to continue our financial support to the greater Holland area. Please review the information below regarding our Application for Funding. This will equip our Investigating Committee with the necessary tools needed to consider your organization for funding.

Eligibility Guidelines:

- Your organization must directly benefit the children of the greater Holland area.
- Your organization must be a non-profit and be able to provide a 501(c)(3) letter or a government affirmation letter.
- You agree to send HJWL copies of receipts upon distribution of funds for your specific requests, by the stated deadline of August 31 of the year funding was provided.
- You agree to return funds not used as stated in your application package to HJWL.
- You agree not to request funds to cover salaries, as we are unable to supply that need. Funds requested must directly benefit the children of the greater Holland/Zeeland area.

Application Process:

- Application Deadline: **January 31, 2020.**
Regrettably, any requests emailed/postmarked after this date cannot be considered.
- Complete the following sections of the application form in their entirety:
 - **Agency Profile**
 - **Project Profile**
 - **Bid Sheet**
- **New!** We are now accepting applications electronically. Once your application is complete, you may email it with any associated attachments directly to vp@hjwl.org
Subject line: "2020 Grant Application - *Organization Name*"
- If sending application through the mail, send two copies of your application packet (Agency Profile, Project Profile & Bid Sheet) postmarked by January 31, 2020.
- Once we have received your application, a confirmation email will be sent to you.

Upon receipt of all applications, a member of HJWL will contact you to set up a meeting to verify your information and clarify the process. This fact-finding process should be completed by April of the funding year. You will be notified shortly after disbursement meetings have been completed. Please contact me with questions at vp@hjwl.org.

We thank you for your role in enriching the lives of children in the greater Holland area.

Sincerely,

Jamie L. Pulver
Vice President & Investigating Chair

Please return your forms to:

Holland Junior Welfare League
Attn: Vice President, Investigating Chair
P.O. Box 1633
Holland, MI 49422-1633



Application for Funding

Agency Profile:

Name of organization:

Address:

City:

Zip:

Contact Person:

Phone:

E-mail address:

Secondary e-mail address:

Geographic area served:

Year organization was founded:

Goals of organization:



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Whom does the organization serve (Please be specific):

Explain how your organization benefits the children of the greater Holland area:

Major sources of funding:



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Project Profile:

Name of organization:

Title of proposed project:

Date(s) of proposed project:

Approximate number of children that your project will serve:

Description of proposed project:

Explain how your project will directly benefit the children of the greater Holland area:

Total cost of project:

Amount of request:



Application for Funding

Other sources of funding for project (please list all other potential or actual contributors with amounts of funds sought or given):

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Bid Sheet

Expenditures:	Unit Cost:	Quantity needed:	Total Cost:
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00

Would you prefer a phone interview or personal interview to complete the grant application process?

Please check one: ☐ Phone ☐ In-Person